

Moulton Parish Council

Minutes of Parish Council Meeting

Date: 7th February 2023 **Time:** 7.15pm

Location: Moulton Community Centre

Agenda Item:		
13/23	Conduct a Public Session (Duration and content at Chairman's discretion)	
	Two residents attended to outline a potential planning application at their property in Grange Lane Pitsford, which falls in Moulton parish. Cllr Aarons advised the resident on the planning process and advised him to contact Pitsford Parish Council. Both residents left the meeting.	

Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:

14/23	Councillors (Parish):	Cllr Paul (GP), Cllr Fehnert (SF), Cllr Marshall (JM), Cllr Swallow (YS), Cllr Swannell (MS), Cllr Curran (CC), Cllr Aarons (DA), Cllr Moss (GM), Cllr Conway (DC)
	Councillors (West Northants):	Cllr Warren (MW)
	Executive Officer:	Jane Austin
	Other Attendees:	None
	Apologies:	Cllr Bennett (NB) holiday, Cllr T Morrow (TM) unwell, Cllr White (KW) prior commitments Cllr S Morrow has resigned due to moving away from the area
	Absence:	None

Agenda Item:	Discussion Content:	Action:
15/23	Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:	Action:
	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary.	
16/23	Dispensations: To consider written requests for dispensation of DPI	
	None	

17/23	Accept Minutes of Council Meeting held on 10th January 2023. Resolution to accept and sign.	Action:
	It was resolved to accept the minutes of the council meeting held on 10 th January 2023.	
18/23	Report on Previous Agenda Items	
	None	
19/23	Councillors Monthly Update -Councillors to report back on actions during the previous month. Resolution to Approve Actions.	
	<p>Cllr Swallow updated council with the latest library statistics; visits, new members, library borrowing etc all show a significant increase on last year (150% on visitor numbers). Rachael and Dionne have subscribed to a social media app which schedules posts to appear at different times, days etc to increase reach. In the month of January engagements had risen by 120% and the Health and Wellbeing Hub now has 9,000 followers on social media. Cllr Swallow urged councillors who use social media to follow our pages and share to increase exposure.</p> <p>Cllr Swallow detailed the many events that are held every day in the library space – Community Lunches, Half Term activities and the Community Larder.</p> <p>Cllr Swannell reported another 200 native trees, the nest boxes were in use already. The inserts for the new noticeboards would be ready by the end of February.</p> <p>Cllr Fehnert reported that the situation with Mulberry Homes was still ongoing.</p> <p>Cllr Aarons had reported a sunken drain on stocks Hill last Saturday to Cllr Warren who had responded immediately and contacted Highways to resolve the problem.</p> <p>Cllr Curran had visited the resident on Church Street re: yellow lining and was currently awaiting a response from the WNC Highways Liaison Officer.</p>	
20/23	Executive Officer Update. Resolution to Agree Actions	
	<ul style="list-style-type: none"> • Cllr S Morrow has resigned from council due to a move away from the area • A pre application enquiry had been made re: proposed play equipment. • WNC are to continue with the ‘Warm Hub’ initiative at the end of the winter and current Warm Hubs will be used as ‘Community Spaces’. Further details awaited. • The EO outlined a request from a resident to purchase public open space to extend their garden. It was resolved not to approve the request and for the land to remain in the ownership of the parish council. • The build is progressing as per schedule; Building Control had visited site yesterday and the foundations were poured in today. Breaking through will take place in mid May but will be carried out in such a way that we will not have to close at all and no activities will be affected. <p>Following recommendation from the Finance Committee, it was resolved to delegate powers to Cllr Aarons, Cllr Paul and the EO to approve and progress ancillary works associated with the build and report back at the next scheduled meeting.</p> <ul style="list-style-type: none"> • Cllr Warren brought to councils’ attention a planning application sited in Hannington parish and advise MPC review the application and formulate a response. • Cllr Warren confirmed that the D of E had supported the admission policy of the new NSB school and the build had been delayed until 2024/25. 	<p>EO</p> <p>DA, GP, EO</p>
21/23	Planning Related Matters:	Action:
	1. Planning Applications -Planning Committee Responses previously submitted to Planning Authority listed as Appendix 2.	
	All councillors have received a copy of Appendix 2	
	2. Update on S106 monies	
	Update on S106 monies. EO attended meeting with WNC Officers yesterday -very positive meeting; 2 further sites on Overstone Leys have triggered the first tranche of payments; Community Transport Scheme and Bus Shelter maintenance payments are to be released shortly. Monies due to Moulton School and Science College have been progressed on their	

	behalf. S106 monies are also due to be paid to Moulton Football Club for 3G pitch maintenance, WNC currently discussing how these monies will be paid across.	
	3. Update on Mulberry Homes	
	The EO reported that remedial works to the open space were progressing. The retrospective application for engineering works should go to Planning Committee in March. It was resolved for Cllr Fehnert to attend the planning committee meeting on behalf of MPC and for Cllr Conway to attend on behalf of Moulton Football Club. There appear to be potential issues with the carpark construction. EO to contact Planning Enforcement Team for assistance.	SF, DC EO
22/23	Finance, Administration and Governance Related Matters	
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve	
	It was resolved to approve and make the payments listed in Appendix 1	EO
	2. Review Quote Agreed for Solar Panels to the Community Centre. Resolution to Approve	
	It was resolved to approve the quote received for solar panels to the Community Centre.	EO
	3. Review Quote Received for Air Conditioning Units to Main Hall. Resolution to Approve.	
	It was resolved to approve the quote received for air conditioning units to main hall.	EO
	4. Review Quote for Extension to Bin Store. Resolution to Approve	
	It was resolved to approve the quote received for extension to bin store.	EO
	5. Review Quote for Fire Door on Storage Cupboard. Resolution to Approve	
	Quote approved at Finance Committee	
	Finance, Administration and Governance Related Matters Continued:	
	6. Annual Review, Approval and Adoption of Council Policies. Resolution to Approve and Adopt	
	It was resolved to adopt the Emergency Plan MCC, Emergency Plan MPC, Event Application Form, Grant Application Form, Grants to Local Organisations and Internal Controls Policy	EO
	6. Consider Request to apply to Highways Regulations for Christmas Lights to erect across the highway	
	It was resolved to apply to Highways Regulations for Christmas Lights across the highway for Church Street and Church Hill subject to all insurances and regulations being in place.	
23/23	Next Meeting Date – Tuesday 7th March 2023	

Meeting Closed at 8.20pm Copies to: Parish Councillors (12), West Northants Councillors (3),

Chairman's Acceptance Signature.....Date.....

Appendix 1 February Payments

Supplier	Invoice Details	Payment Amount (£ net)
AJG Insurance	Additional premium for MCC extension works	£604.80
MOSounds	Removal fees (PG to MCC)	£55.00

Pellys	Professional servicers re: S106	£619.50
SLCC	Annual membership fee	£416.00
Rialtas Business Solutions	Asset inventory annual support up to 31.03.23	£56.25
Waterdene Foodservice	Café stock (x 2 invoices/x 1 credit note)	£249.27
MG Signs Ltd	Signage and installation (x 3 invoices)	£4,001.16
Ashby Computer Services	Microsoft 365 charges	£106.37
NCALC	Training course	£38.00
Prestige Landscapes	Greenworks, cleaning, litter picking and gritting - January 2023	£5,604.73
Jurang	Accessory set	£19.14
Northampton H20 Ltd	Toilet works and investigate gas leak (x 3 invoices)	£2,915.00
Codner Creative	Public Gardens lock/unlock	£155
R&G	Removal of signs and bin install	£475.00
ROSPA	SUD S annual site review	£1,807.30
Yellow Bourbon Coffee Roasters	Café coffee (x 4 invoices)	£558.40

Appendix 2 Planning Applications Reviewed by Planning Committee and Responses Submitted to Planning Authority

Application Details	Planning Committee Response
<p><u>WND/2022/1008</u></p> <p>Description: Work to trees and removal of trees within a conservation area</p> <p>Location: Grosvenor House 16, Chater Street, Moulton, Northamptonshire, NN3 7UD</p>	<p>M Venton 09/12/22 No Comment</p>
<p><u>WND/2022/1057</u></p> <p>Description: Two storey and single storey rear extension and single storey front extension</p> <p>Location: 6, The Avenue, Moulton, Northamptonshire, NN3 7TL</p>	<p>Nisar Mogul 12/01/23 11/01/23 MPC recommends approval</p>
<p><u>WND/2022/1075</u></p> <p>Description: Single storey front and rear extensions</p> <p>Location: 7, Tarrant Close, Moulton, Northamptonshire, NN3 7UT</p>	<p>Nisar Mogul 12/01/23 No Comment</p>

<p><u>WND/2022/1132</u></p> <p>Description: Demolition of existing front and rear single storey extensions. Construction of larger single storey rear extension. Remodel north elevation. Insert 3 no. conservation rooflights and change fenestration to east and south elevations</p> <p>Location: Ramble House 11, Cross Street, Moulton, Northamptonshire, NN3 7RZ</p>	<p>Mr T Cantwell 31/01/23</p>
<p><u>WND/2022/1094</u></p> <p>Description: Two storey front extension and single storey side extension.</p> <p>Location: The Monks Way 1, Pitsford Road, Moulton, Northamptonshire, NN3 7SS</p>	<p>E Buchanan 22/02/23</p>
<p><u>WND/2022/1107</u></p> <p>Description: Construction of two storey side extension and single storey outbuilding. Conversion of side wing to annexe.</p> <p>Location: Spring Meadow Farm, Spectacle Lane, Moulton, Northamptonshire, NN3 7RY</p>	<p>Mr T Cantwell 22/02/23</p>
<p><u>WND/2023/0059</u></p> <p>Description: Work to trees in a conservation area</p> <p>Location: Waterloo House 21, Church Street, Moulton, Northamptonshire, NN3 7SP</p>	<p>Mr M Venton 22/02/23</p>
<p><u>WND/2023/0071</u></p> <p>Description: Work to trees within a conservation area</p> <p>Location: Moulton Pocket Park (aka Busby's Meadow), Church View, Moulton, Northamptonshire</p>	<p>Mr M Venton 22/02/23</p> <p>MPC application - No Comments</p>

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