

Moulton Parish Council

Minutes of Parish Council Meeting

Date: 4th July 2023 **Time:** 7.15pm

Location: Moulton Community Centre

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| Agenda Item: | | |
| 84/23 | Conduct a Public Session (Duration and content at Chairman's discretion) | |
| | A group of parents and children from Picnics After School Club attended the meeting to thank council for their assistance in relocating the after school club. | |

Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:

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| 85/23 | Councillors (Parish): | Cllr Aarons (DA), Cllr Paul (GP), Cllr Swallow (YS), Cllr Fehnert (SF) Cllr Conway (DC), Cllr Hinkson (DH), Cllr Marshall (JM), Cllr Bennett (NB), Cllr White (KW), Cllr Swannell (MS) |
| | Councillors (West Northants): | Cllr Mike Warren |
| | Executive Officer: | Jane Austin |
| | Other Attendees: | |
| | Apologies: | Cllr Moss (holiday), Cllr Morrow (work commitments), Cllr Curran (work commitments) |
| Absence: | None | |

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| Agenda Item: | Discussion Content: | Action: |
| 86/23 | Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate: | Action: |
| | Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary. | |
| 87/23 | Dispensations: To consider written requests for dispensation of DPI | |
| | None | |
| 88/23 | Accept Minutes of Council Meeting held on 6th June 2023. Resolution to accept and sign. | Action: |
| | It was resolved to accept the minutes of the annual council meeting held on 16 th May | |

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| | 2023. | |
| 89/23 | Report on Previous Agenda Items | |
| | None | |
| 90/23 | Councillors Monthly Update -Councillors to report back on actions during the previous month. Resolution to Approve Actions. | |
| | <p>CLlr Swallow presented the latest figures for Moulton Library: Visitor Numbers were up by 251% on last year.</p> <p>CLlr Swannell reported a positive response on the appearance of Busbys Meadow and Crowfields Common. New species of butterfly had been spotted in Crowfields Common.</p> <p>CLlr Swannell reported that a large willow tree in Busbys Meadow would need work in the autumn as well as several others as detailed in the latest tree report.</p> <p>CLlr Conway confirmed that Moulton Football club would become the new home of Picnics After School club.</p> | EO |
| 91/23 | Executive Officer Update. Resolution to Approve Actions | |
| | <p>The EO updated council on the following matters:</p> <ul style="list-style-type: none"> • Moulton Football Club will host Picnics before/after school club from September. The Community Centre had recently been revalued post extension (insurance requirements) and all councillors had received a copy of the report. • Two parcels of land at the bottom of Barlow Land are now owned by the parish council. Place on September agenda for discussion re: advertising banners. • Public Open Space at the Avant Homes site, Boughton Road had been transferred into MPC ownership. Some remedial works to be completed and monies have been paid across to MPC to undertake them. EO to write to all residents to inform them of a change of ownership. • The planning application for the extension to Moulton Football Club has been submitted. • EO and Community Connectors have attended a meeting on Library disaggregation | |
| 92/23 | Planning Related Matters: | Action: |
| | 1.Planning Applications -Planning Committee Responses previously submitted to Planning Authority and Responses to be determined at Full Council Appendix 2 | |
| | CLlr Bennett reported that the Planning Committee are up to date with reviewing planning applications. | |
| | 2. Update on Mulberry Homes Planning Application | |
| | CLlr Warren reported that WNC were awaiting information from Mulberry Homes. The planning officers have revisited all the paperwork from the original planning application. | |
| 93/23 | Finance, Administration and Governance Related Matters | Action: |
| | Recommendations from Finance Committee Meeting 30th May 2023 | |
| | 1. Approve Payments as Listed in Appendix 1. Resolution to Approve | |
| | It was resolved to approve and make the payments listed in Appendix 1 | EO |
| | Finance, Administration and Governance Related Matters Cont. | |
| | 2. Quarterly Review and Update of Business Plan. Resolution to Approve Update | |
| | It was resolved to update the Business plan to include the WNC Live Your Best Life Strategy. | EO |
| | <p>3. Approve and Adopt the following council Policies and Documents. Resolution to Approve and Adopt:</p> <p>Scheme of Delegation Climate Change Pack (update) Press and Media Policy Customer Services Charter Working at Heights Policy Food Hygiene Policy</p> | |

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| | It was resolved to approve and adopt the following council Policies and Documents: Scheme of Delegation Climate Change Pack (update) Press and Media Policy Customer Services Charter Working at Heights Policy Food Hygiene Policy | EO |
| 94/23 | Next Meeting Date – Tuesday 5th September 2023 | |

Meeting Closed at 8pm Copies to: Parish Councillors (13), West Northants Councillors (3),

Chairman's Acceptance Signature.....Date.....

Appendix 1 July Payments

| Supplier | Invoice Details | Payment Amount (£ net) |
|--------------------------------|--|-------------------------------|
| Chris Chapman | Rose Tree Close & Busby's Meadow fence and bridge works | £517.00 |
| AES Control Systems | Annual maintenance contracts | £860.00 |
| Ashby Computer Services | Microsoft 365 charges | £106.37 |
| Complete Bus Solutions | Paper | £106.10 |
| Redrup Electrical Services | Wiring to main hall a/c units | £2,884.00 |
| Pellys | Professional charges re: Land Registry, Stocks Hill | £1,533.00 |
| Simply Shredding | Shredding | £75.00 |
| Northants Fire | Fire alarm service, call-out and inspection (x 3 invoices) | £719.15 |
| Initial Washroom Hygiene | Toilet hygiene bins and air fresheners | £54.34 |
| Reids Playground Maintenance | Works to play areas at Carey Fields and Public Gardens | £3,190.00 |
| Rob's Nursery | Summer hanging baskets and planters | £1,054.70 |
| Active Garden | Wrap around swing seat | £56.67 |
| Northampton Signs | Various signs throughout the parish | £1,643.00 |
| NCALC | Whole council development training | £347.00 |
| Yellow Bourbon Coffee Roasters | Cafe coffee | £174.00 |
| Waterdene Foodservice | Café stock (x 5 invoices) | £551.94 |
| Northampton Carpet Cleaning | Library carpet clean | £330.00 |
| Abington Pest Control | MCC ant treatment | £216.00 |
| Sterling Cleaning | MCC cleaning of front paved/cobbled stones area | £480.00 |

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| CS2 Chartered Surveyors | MCC cost assessment/valuation | £875.00 |
| The Little Bakery of Happiness | Café cakes | £144.45 |
| Codner Creative | Public Gardens lock/unlock - June 2023 | £150.00 |
| Prestige Landscapes | Greenworks and village maintenance monthly charge (June 2023) and Stewart Close works | £5,472.57 |

Appendix 2 Planning Applications

| Application Details | | Planning Committee Response |
|---|---|--|
| 2023/5264/LBC Proposal | Listed Building Consent application for re-thatching of the entire roof including the ridge | Rachel Booth 20/06/23 No Comment |
| Location | 8 - 10 Chater Street Moulton West Northamptonshire NN3 7UD | |
| WND/2022/1108 Proposal | Listed Building Consent for removal of existing 1970's stone fireplace, opening up fireplace and 900mmx900mm. Installation of stainless steel flue liner and multi-fire stove. Addition of 2 no 60mm tall terra-cotta pots to chimney | Rachel Booth 27/06/23 No Comment |
| Location | The Close 12 West Street Moulton Northamptonshire NN3 7SB | |
| WND/2023/0230 Proposal | Construction of self contained residential annexe | Erica Buchanan 28/06/23 Moulton Parish Council Planning Committee support the application and endorse the comments made by LHA and Environmental |
| Location | 5 Siddons Way Moulton Northamptonshire NN3 7UR | |
| 2023/5736/TCA Proposal | Works to Trees (Conservation Area) | Michael Venton 19/07/23 |
| Location | West House 33 West Street Moulton West Northamptonshire NN3 7SB | |
| 2023/5740/TCA Proposal | Works to Trees (Conservation Area) | Michael Venton 19/07/23 |
| Location | 2 Church Hill Moulton West Northamptonshire NN3 7SW | |