

**MOULTON PARISH COUNCIL  
NOTICE OF FINANCE COMMITTEE MEETING**

**Issued at the latest by Tuesday 22<sup>nd</sup> August 2023**

I hereby summons you to attend a meeting of the Finance Committee of Moulton Parish Council on  
**Tuesday 29<sup>th</sup> August 2023 at 4.30pm Moulton Community Centre**

Public and Press are welcome to attend

**Executive Officer:** Jane Austin

Parish Office, Moulton Community Centre – Sandy Hill, Reedings, Moulton NN3 7AX

**Email:** [info@moultonparishcouncil.org.uk](mailto:info@moultonparishcouncil.org.uk)

**Website:** [www.moultonnorthants-pc.gov.uk](http://www.moultonnorthants-pc.gov.uk)

**Tel: 01604 642202**

*The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £2,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.*

Item	Agenda
84/23	Conduct a Public Session (Duration and content at Chairman's discretion)
85/23	Record Attendance, Apologies, Absence
86/23	Record any Declarations of Interest on subjects included on this agenda. <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.</i>
87/23	Accept Minutes of Finance Committee Meeting held on 30 <sup>th</sup> May 2023
88/23	Report on Previous Agenda Items
89/23	Review September Exception Payments to Date
90/23	<b>Review of:</b> a. Income and Expenditure Accounts for May, June and July 2023 b. Bank Reconciliation Statements for May, June and July 2023 c. Ear Marked Reserves
91/23	Review of Moulton Village Hall Finances May, June and July 2023 a. Moulton Village Hall Receipts and Payments May, June and July 2023 b. Moulton Village Hall Financial Statement May, June and July 2023
92/23	Approval and Acceptance of External Audit Report. Resolution to Recommend Approval by Full Council
93/23	Discuss Valuation of Land and Buildings
94/23	Discuss Quotes Received for the following works: a. Village Stocks b. Play Area Resurfacing c. Phone Box d. Noticeboard Public Gardens Entrance e. Air Conditioning Community Centre Office
95/23	Update and Discussion on S106 Monies and Grant Funding Applications. Resolution to Recommend Actions to Full Council a. Moulton Football Club b. Community Transport Sum c. West Northants Council Grant Fund Application- CIO d. Moulton Parish Church Open Air Carol Service December 10th
96/23	Local Council Award Scheme Update.

97/23	Review New Policies and Recommend Approval by Full Council: a. Accessibility Audit Template b. Business Continuity Plan c. Human Resources Policy d. Internet Banking Policy e. Investment Policy f. Open and Green Spaces Audit g. Pension Policy h. Play Area Improvement Plan i. Procurement Policy
98/23	Business Plan/ Capital Revenue 3 years
99/23	Review and Discuss Quote Received to improve accessibility to Crowfields Common
100/23	Review and Discuss Quote Received to remove hedgerow and install wider gate at Crowfields.
101/23	Review CCLA Documents. Resolution to amend if required.
	<b>EXCLUSION OF PRESS AND PUBLIC</b> <i>It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.</i>
102/23	a. Discuss Current and Proposed Staffing Structure b. Discuss Vespaccino Lease Agreement
103/23	<b>Dates of Scheduled Meetings 2023:</b> Monday 25 <sup>th</sup> September @ 4pm Monday 30 <sup>th</sup> October @ 4pm Monday 27 <sup>th</sup> November @ 4pm  <b>Dates of Scheduled Meetings 2024:</b> Tuesday 2 <sup>nd</sup> January @ 4pm Monday 29 <sup>th</sup> January @ 4pm Monday 26 <sup>th</sup> February @ 4pm Monday 25 <sup>th</sup> March @ 4pm Monday 13 <sup>th</sup> May @ 4pm Tuesday 28 <sup>th</sup> May @ 4pm Monday 24 <sup>th</sup> June @ 4pm Monday 29 <sup>th</sup> July @ 4pm Tuesday 27 <sup>th</sup> August @ 4pm Monday 23 <sup>rd</sup> September @ 4pm Monday 28 <sup>th</sup> October @ 4pm Monday 25 <sup>th</sup> November @ 4pm

J Austin, Executive Officer,



22<sup>nd</sup> August 2023