

Moulton Parish Council

Minutes of Parish Council Meeting

Date: 7th November 2023 **Time:** 7.15pm

Location: Moulton Community Centre

Agenda Item:		
120/23	Conduct a Public Session (Duration and content at Chairman's discretion)	
	<p>7 residents attended the meeting to request clarification on matters relating to the Mulberry Homes development. Cllr Aarons stated that the situation had not changed since the last council meeting and WNC were still awaiting a revised planning application.</p> <p>One resident suggested matters for inclusion within the NDP Review:</p> <ul style="list-style-type: none"> Climate Change Sporting Provision Community Events WNC Expansion Plan up to 2050 	

Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:

121/23	Councillors (Parish):	Cllr Aarons (DA), Cllr Paul (GP), Cllr Fehnert (SF) Cllr Conway (DC), Cllr Hinkson (DH), Cllr Marshall (JM), Cllr White (KW),
	Councillors (West Northants):	None
	Executive Officer:	Jane Austin
	Other Attendees:	7 residents
	Apologies:	Cllr Swallow (YS) (previous engagement), Cllr Morrow (TM) (work commitments), Cllr Curran (work commitments), Cllr Moss (GM) (previous engagement) Cllr Warren (WNC Committee Meeting),
	Absence:	None

Agenda Item:	Discussion Content:	Action:
122/23	Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:	Action:

	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary. Cllr Conway declared an interest in agenda item 128/23 (2)	
123/23	Dispensations: <i>To consider written requests for dispensation of DPI</i>	
	None	
124/23	Accept Minutes of Council Meeting held on 3rd October 2023. Resolution to accept and sign.	Action:
	It was resolved to accept the minutes of the council meeting held on 3 rd October 2023.	
125/23	Report on Previous Agenda Items	
	None	
126/23	Councillors Monthly Update -Councillors to report back on actions during the previous month. Resolution to Approve Actions.	
	<p>Cllr Aarons reported that the solar panels had been installed on the roof of the community centre and were operational.</p> <p>The EO updated council on October library activities on behalf of Cllr Swallow:</p> <ul style="list-style-type: none"> • Men's breakfast/community lunch continues to be successful with regular attendees for both groups • Northants Family History Society drop in has now started with lots of interest. Bookable slots are available but drops in also welcomed. • Silent book club launched. The EO and Library Manager appeared on BBC Radio Northampton to promote our book groups. <p>October half term - Over 500 bookable slots throughout the week plus 4 days of free crafts (250 were available to make each day – all were used) and Construction Club. Total cost £280</p> <ul style="list-style-type: none"> • Several families were supported with additional meals and snacks throughout the holidays. • We held our first 'Have a go sew' with 27 children making a drawstring bag and learning the basics of using a sewing machine. <p>Events and Activities Scheduled November – December</p> <ul style="list-style-type: none"> - Weekly Storytimes now started (Thursday and Saturday) - Weekly children's craft session to mirror Crafternoon (Thursdays) - Additional Stay & Play started due to demand (Wednesdays) - Outreach Storytime being held at Overstone Care Home (13/11/23) - Macmillan Coffee morning held at Overstone Care Home (14/11/23) - Remembrance Lunch – Soup, afternoon tea, trifle with a talk by Terry Whenham 10/11/23 Catering for 50 - Christmas Cracker! Fully booked with 45+ stalls 03/12/23 - Christmas Lunch – for likely 50+ 08/12/23 - Panto – 09 & 16/12/23 200 seating at each. Will sell out. - Elf school 21/12/23 <p>It was resolved to pass on council thanks to the library staff for all their efforts and hard work.</p>	EO
127/23	Executive Officer Update. Resolution to Approve Actions	
	The EO updated council on the following matters: Grants online – MPC subscribe to Grants Online, a weekly publication listing all the grants available to local authorities and charities. EO to distribute to all councillors. Councillors to read document and assist in completing grant applications for individual projects.	EO
128/23	Planning Related Matters:	Action:
	1.Planning Applications -Planning Committee Responses previously submitted to Planning Authority and Responses to be determined at Full Council Appendix 2	

	Previously submitted responses noted.	
	2. Update on Mulberry Homes Planning Application	
	No update, revised plan from Mulberry Homes awaited.	
	3. Discuss Review of Neighbourhood Development Plan	
	It was resolved to undertake a 'medium' level of NDP review which would necessitate an independent examination.	EO
129/23	Finance, Administration and Governance Related Matters	Action:
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve	
	It was resolved to approve and make the payments listed in Appendix 1	EO
	2. Discuss Adoption of Standard Councillor Email Signature. Resolution to Adopt.	
	It was resolved for all councillors to adopt a standard email signature	EO
	3. Discuss 2024 Events. Resolution to Progress.	
	D D ay Commemoration – Awaiting information from Parish Church – defer to future meeting. Gig in the Gardens 2024. It was resolved to hold Gig in the Gardens on Saturday 31 st August with some amendments.	EO
	EXCLUSION OF PRESS AND PUBLIC <i>It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.</i>	
130/23	Staffing Structure Update	
	The EO reported that the staffing restructure had been completed and new structure was in place from November 1 st .	
131/23	Next Meeting Date – Tuesday 5th December 2023	

Meeting Closed at 8.30pm Copies to: Parish Councillors (14), West Northants Councillors (3),

Chairman's Acceptance Signature.....Date.....

Appendix 1 November Payments

Supplier	Invoice Details	Payment Amount (£ net)
Better Energy	25% & 35% stage payments for solar panels (x 2 invoices)	£20,595.27
Stannah	Faulty lift labour charge	£250.74
Eon	Street light maintenance Q2	£49.50
NALC	Local Council Award Scheme registration fee	£50.00
Space Right	Locking castor	£50.50
Chris Chapman	Restoration of stocks and repair guttering to cemetery shed (x 2 invoices)	£1,135.00
Ashby Computer Services	ESET Protect annual fee and 365 charges (x 3 invoices)	£650.81
Pellys	Land registry fee	£9.00
Little Bakery of Happiness	Café cakes	£135.50
Personnel Advice & Solutions Ltd	Professional advice	£50.00
SLCC	CILCA qualification fee	£450.00
Initial Washroom Hygiene	Toilet hygiene bins, nappy bins and air freshener	£64.61

Onefoursix	Christmas newsletter print	£380.00
700 Refrigeration	Aircon unit to MCC office	£1,450.00
iHASCO Ltd	Staff training package	£2,135.00
Countywide Catering Equipment Ltd	Call-out/repair to oven	£124.13
Yellow Bourbon Coffee Roasters	Café coffee	£164.00
RTC Safety Surfaces	Mulch to Carey Fields, Sandy Hill & Spinney Close play areas	£7,956.00
Complete Bus Solutions	Stationery (x 4 invoices)	£264.10
Codner Creative	Public Gardens lock/unlock - Oct 2023	£155.00
Securifire Systems	Servicing and repairs to CCTV systems (x 4 invoices)	£260.00
Prestige Landscapes	Greenworks and village maintenance monthly charge (Oct 2023)	£5,427.57
Robs Nursery	Winter planting	£492.35
Waterdene	Café stock	£488.89
Waterdene	Café stock (x 6 invoices)	£452.37

Appendix 2 Planning Applications

Application No. 2023/5452/FULL		Oliver Billing 05/10/23
Proposal	Detached open front car port with hipped roof	Having reviewed the revised plan
Location	Cataraqui House 19 Cross Street Moulton West Northamptonshire NN3 7BX	Moulton Parish Council would support the comments made by the planning officer and have the ridge/roof height lowered to a position which would make the garage less visible. We would suggest 3m height or lower so as not to obscure views of 19a Cross Street.
Application No. 2023/7346/LBC		Alex Powell 15/11/23
Proposal	Listed building consent for erection of conservatory.	
Location	Malthouse 11 West Street Moulton NN3 7SB	
Application No. 2023/7347/FULL		Alex Powell 15/11/23
Proposal	Erection of Conservatory (Retrospective)	
Location	Malthouse 11 West Street Moulton NN3 7SB	
Application No. 2023/7438/FULL		Oliver Billing 20/11/23
Proposal	Proposed new detached garage with habitable space over	
Location	Land off Boughton Fair Lane Moulton NN3 7RT	