

**MOULTON PARISH COUNCIL
NOTICE OF PARISH COUNCIL MEETING**

Issued at the latest by Wednesday 3rd January 2024

I hereby summons you to attend a meeting of the Parish Council of the above-named Parish on
Tuesday 9th January 2024 7.15pm at Moulton Community Centre

Public and Press are welcome to attend

Executive Officer: Jane Austin

Parish Office, Moulton Community Centre – Sandy Hill, Reedings, Moulton NN3 7AX


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Item	Agenda
01/24	Conduct a Public Session (Duration and content at Chairman’s discretion)
02/24	Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept.
03/24	Record any Declarations of Interest on subjects included on this agenda: <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.</i>
04/24	Dispensations: <i>To consider written requests for dispensation of DPI.</i>
05/24	Accept Minutes of Council Meeting held on 5 th December 2023. Resolution to accept and sign
06/24	Report on Previous Agenda Items
07/24	Councillors Monthly Update -Councillors to report back on actions during the previous month
08/24	Executive Officer Update. Resolution to Approve Actions
09/24	Planning Related Matters
	1. Planning Applications -Planning Committee Responses previously submitted to Planning Authority (Appendix 2)
	2. Update on Mulberry Homes Planning Application
10/24	Finance, Administration and Governance Related Matters
	Recommendations from Finance Committee Meeting 2nd January 2024
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve
	2. Approve Budget for 2024/2025. Resolution to Approve
	3. Approve Precept Request for 2024/2025. Resolution to Approve
	4. Approve Asset Disposal Form. Resolution to Approve Items for Disposal
	Finance, Administration and Governance Related Matters Continued:
	5.Approval of the use of a variable Direct Debit (point 8.6 Financial Regulations). Resolution to Approve
	6. Approval of the use of a Banker’s Standing Order (point 8.7 Financial Regulations). Resolution to Approve
	7. Approval of the use of BACS or CHAPS (point 8.8 Financial Regulations). Resolution to Approve
	8. Approve and Adopt Internal Service Terms of Reference Document (produced by Northamptonshire County Association of Local Councils). Resolution to Approve and Adopt
	9. Review of Effectiveness of Internal Audit. Resolution to Approve

	10. Annual Review, Approval and Adoption of: Governance Risk Assessment, Financial Risk Assessment, Risk Assessment Template and Risk Management Policy. Resolution to Approve (Appendix 3)
	11. Annual Review, Approval and Adoption of Council Policies. Resolution to Approve and Adopt (Appendix 3)
	12. Quarterly Review of Business Plan. Resolution to Approve and Adopt Amendments
	13. To consider what the council can do to conserve and enhance biodiversity in the area. Resolution to approve and adopt model Biodiversity policy, add recommended criteria to Planning and Finance Committee Terms of Reference and develop a Local Nature Action Plan for Moulton.
	14. Discuss Current Committee Membership and formation of Neighbourhood Development Plan Review Working Group. Resolution to Appoint Councillors.
	15. Confirm Arrangements for Annual Parish Meeting Tuesday 21 st May 2024
	16. To confirm response to WNC under the Community Governance Review. Resolution to Approve.
11/24	Scheduled Meeting Dates 2024 Tuesday February 6 th Tuesday March 5 th Tuesday April 2 nd Tuesday May 21 st Annual Council Meeting and Annual Parish Meeting Tuesday June 4 th Tuesday July 2 nd Tuesday September 3 rd Tuesday October 1 st Tuesday November 5 th Tuesday December 3 rd August – no meeting unless required



J Austin,
 Executive Officer
 3rd January 2024