

**Moulton Parish Council**

**Minutes of Parish Council Meeting**

**Date:** 6<sup>th</sup> February 2024 **Time:** 7.15pm

**Location:** Moulton Community Centre

<b>Agenda Item:</b>		
<b>12/24</b>	<b>Conduct a Public Session (Duration and content at Chairman's discretion)</b>	
	Two residents from Moulton Leys attendee the meeting to discuss the Community Governance Review. Cllr Aarons detailed the timeframe and process of the CGR and added that Moulton Parish Council would be carrying out a full consultation with all residents if the proposals were carried through to Stage 2 of the Consultation.	

**Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:**

<b>13/24</b>	Councillors (Parish):	Cllr Paul (GP), Cllr Conway (DC), Cllr Swallow (YS), Cllr Swannell (MS), Cllr Morrow (TM), Cllr White (KW), Cllr Moss (GM), Cllr Aarons (DA), Cllr Hinkson (DH), Cllr Ronnie (IR),
	Councillors (West Northants):	None
	Executive Officer:	Jane Austin
	Other Attendees:	None
	<b>Apologies:</b>	Cllr Bennett (NB) previous engagement, Cllr Fehnert (SF) holiday, Cllr Curran (CC) work commitments, Cllr Marshall (JM) previous engagement, Cllr Warren (WNC meeting)
<b>Absence:</b>	None	

<b>Agenda Item:</b>	<b>Discussion Content:</b>	<b>Action:</b>
<b>14/24</b>	<b>Record any Declarations of Interest on subjects included on this agenda. <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:</i></b>	<b>Action:</b>
	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary. Cllr Conway declared an interest in agenda item 20/24 (2)	
<b>15/24</b>	<b>Dispensations: <i>To consider written requests for dispensation of DPI</i></b>	
	None	
<b>16/24</b>	<b>Accept Minutes of Council Meeting held on 9<sup>th</sup> January 2024. Resolution to accept and</b>	<b>Action:</b>

	<b>sign.</b>	
	It was <b>resolved</b> to accept the minutes of the council meeting held on 9 <sup>th</sup> January 2024.	
<b>17/24</b>	<b>Report on Previous Agenda Items</b>	
	None	
<b>18/24</b>	<b>Councillors Monthly Update -Councillors to report back on actions during the previous month. Resolution to Approve Actions.</b>	
	Cllr Swallow reported library visits had increased by 50% compared to last year. Cllr Swannell reported that tree planting will take place shortly using free 'whips' to thicken the boundary hedge between Crowfields Common and the new school.	
<b>19/24</b>	<b>Executive Officer Update. Resolution to Approve Actions</b>	
	The EO reported that our current website provider, 2commune, had been bought out by Cuttlefish and the terms of the current contract would remain the same.	
<b>20/24</b>	<b>Planning Related Matters:</b>	Action:
	1.Planning Applications -Planning Committee Responses previously submitted to Planning Authority and Responses to be determined at Full Council Appendix 2	
	Previously submitted responses noted.	
	2. Update on Mulberry Homes Planning Application	
	Mulberry Homes have submitted a planning application which seeks to regularise the unauthorised tipping of soil. All other required remedial works are on hold until the outcome of the planning application is known.	
<b>21/24</b>	<b>Finance, Administration and Governance Related Matters</b>	Action:
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve	
	It was <b>resolved</b> to approve and make the payments listed in Appendix 1	EO
	2. Approve and Adopt:	EO
	a. New Biodiversity policy. Resolution to approve.	
	b. Amended Terms of Reference Planning Committee. Resolution to approve.	
	c. Amended Terms of Reference Finance Committee. Resolution to approve.	
	d. Amended Terms of Reference Climate Change Committee. Resolution to approve.	
	It was <b>resolved</b> to approve and adopt the Biodiversity policy.	EO
	It was <b>resolved</b> to approve and adopt the amended Terms of Reference Planning Committee.	EO
	It was <b>resolved</b> to approve and adopt the amended Terms of Reference Finance Committee.	EO
	It was <b>resolved</b> to approve and adopt the amended Terms of Reference Climate Change Committee.	EO
	3. Discuss Metal Detecting on Crowfields Common. Resolution to Agree Actions.	
	It was <b>resolved</b> to suspend the issue of metal detecting licences and add the item to the March agenda.	EO
	4. Update on Community Governance Review. Resolution to Agree Actions.	
	With the full agreement of council, Cllr Aarons suspended Standing Orders to allow the two residents to contribute to the discussion. The EO reported that Northampton Town Council had undertaken an online survey regarding the proposals from MPC but had used misleading information, causing unrest amongst residents of Moulton Leys. It was <b>resolved</b> to submit a second response to Electoral Services stating that the actions of Northampton Town Council had compromised the whole CGR review to the detriment of residents. Standing Orders Resumed.	
	5. Discuss Transfer of Overstone Leys Public open Space. Resolution to Agree Actions.	
	It was <b>resolved</b> to discuss this matter at a later date.	

	6. Discuss email request from Northampton School for boys re: Highways. Resolution to Agree Actions.	
	It was <b>resolved</b> to request Cllr Warren contacts Highways to request they review MPC's comments to the original application.	
	7. Discuss Membership of Neighbourhood Development Plan Review Working Group. Resolution to Appoint Councillors.	
	It was <b>resolved</b> to appoint Cllrs Aarons, Paul, Moss, Ronnie and Swannell to the working group.	
<b>22/24</b>	<b>Next Scheduled Meeting Date</b> Tuesday March 5 <sup>th</sup> 2024	

**Meeting Closed at 8.45pm** Copies to: Parish Councillors (14), West Northants Councillors (3),

**Chairman's Acceptance Signature.....Date.....**

### Appendix 1 February Payments

<b>Supplier</b>	<b>Invoice Details</b>	<b>Payment Amount (£ net)</b>
Prestige Landscapes	Greenworks and village maintenance monthly charge (Jan 2024), plus gritting services x 10, wooden posts at Marsh Spinney and SUDS hedge planting at Morning Star Lane & Sandy Hill Lane	£6,902.57
Codner Creative	Public Gardens lock/unlock - Jan 2024	£155.00
Ashby Computers	Microsoft 365 charges & 1TB cloud backup	£215.46
Yellow Bourbon Coffee Roasters	Café coffee (x 2 invoices)	£326.00
Complete	Batteries	£30.94
Pellys	Land registry fee	£9.00
Redrup	Reinstate automated lighting and trunking works (x 4 invoices)	£3,770.50
MPL Tree Consultancy	Tree survey and written report - Manor Road	£300.00
Initial Washroom Hygiene	Toilet hygiene bins, nappy bins and air freshener	£64.61
ROSPA	SUDS site review	£2,070.50
Onefoursix	Moulton Scene SS24 design and print	£4,645.00
Chris Chapman	Repair Sandy Hill SUDS fence	£45.00
Jurang	Cleaning tablets	£86.31
Northants Fire	Replacement exit blade	£205.00
Northampton Signs	Signs at Busby's Meadow, Crowfields and Forester Road (x 2 invoices)	£1,935.00
RTC Safety Surfaces Ltd	Mulch to Forester Road play area	£6,147.00

700 Refrigeration	A/C to meeting room	£1,550.00
Waterdene	Café stock (x 8 invoices)	£1,280.83
First Impressions Aqua Clean	MCC window cleaning	£275.00
		<b>£30013.72</b>

## Appendix 2 Planning Applications

Application Details		Planning Committee Response
Application No. Proposal  Location	<a href="#">2023/8053/S73</a> Variation of condition 2 [The development shall be carried out strictly in accordance with the details shown on the following drawings] to application WND/2022/0265 [Demolition of existing dwelling. Construction of 14 dwellings plus replacement dwelling for no. 20]. Amendment: Minor changes to house types and site layout. Woodlands 20 Thorpeville Moulton NN3 7TR	Tim Cantwell 12/01/24 No Comments
Application No. Proposal  Location	<a href="#">2024/0067/FULL</a> Flat roof single storey rear extension, installation of window to side elevation and new hip roof over garage. 13 Tarrant Way Moulton NN3 7US	Molly Finch 01/02/24 No Objections
Application No: Proposal:  Location:	<a href="#">2023/7226/ADV</a> 4 x 3 Oak Notice boards finished in satin lacquer fixed into concrete Moulton Public Gardens Church Street Moulton NN3 7SP	Dobromila Jaskulska 06/02/24 No Comments MPC application
Application No: Proposal:  Location:	<a href="#">2024/0148/TCA</a> WORKS TO FELL 1X CONIFER IN THE CONSERVATION AREA CAREY COTTAGE 32 WEST STREET MOULTON NN3 7SB	Michael Venton 08/02/23 No Objections
Application No. Proposal:  Location:	<a href="#">2024/0076/FULL</a> Proposed attic conversion and roof alteration including demolition of side extensions and internal alteration Randomstones 51 Ashley Lane Moulton NN3 7TH	Molly Finch 13/02/23 No Objections
Application No. Proposal  Location	<a href="#">2024/0284/MAO</a> Outline application for up to 32 dwellings, including affordable housing, access and associated work (all matters reserved except for access). Land adjacent Overstone Leys	Rob Burton 20/02/24 No Objections

Planning Application - <a href="#">2024/0358/TPO</a> NOTIFICATION OF TREE WORK AT 11 JEYES CLOSE MOULTON NN3 7GH APPLICATION_TYPE INTENDED TREE WORK INCLUDES: T1 OAK; CROWN REDUCE BY APPROXIMATELY 1.0-2.0 METRES Laterally AND IN HEIGHT TO BALANCE	Michael Venton 20/02/24 No Objections
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