

**MOULTON PARISH COUNCIL  
NOTICE OF FINANCE COMMITTEE MEETING**

**Issued at the latest by Wednesday 8th May 2024**

I hereby summons you to attend a meeting of the Finance Committee of Moulton Parish Council on  
**Tuesday 14<sup>th</sup> May 2024 at 4.00pm Moulton Community Centre**

Public and Press are welcome to attend

**Executive Officer:** Jane Austin

Parish Office, Moulton Community Centre – Sandy Hill, Reedings, Moulton NN3 7AX

**Email:** [info@moultonparishcouncil.org.uk](mailto:info@moultonparishcouncil.org.uk)

**Website:** [www.moultonnorthants-pc.gov.uk](http://www.moultonnorthants-pc.gov.uk)

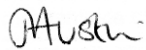
**Tel: 01604 642202**

*The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £5,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.*

<b>Item</b>	<b>Agenda</b>
28/24	Conduct a Public Session (Duration and content at Chairman's discretion)
29/24	Record Attendance, Apologies, Absence
30/24	Record any Declarations of Interest on subjects included on this agenda <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.</i>
31/24	Accept Minutes of Finance Committee Meeting held on 26 <sup>th</sup> February 2024
32/24	Report on Previous Agenda Items
33/24	Review of Internal Audit Report for recommendation for approval by Full Council
34/24	Review of Annual Governance and Accountability Return Form 3 year ended 31 <sup>st</sup> March 2024 for recommendation for approval by Full Council
35/24	Review of Section 1 Annual Governance Review Section 1 for recommendation for approval by Full Council
36/24	Review of Section 2 Accounting Statements, Annual Governance and Accountability Return 2023/24 Form 3 for recommendation for approval by Full Council
37/24	Review of Explanation of Significant Variances for approval by Full Council
38/24	Review of End of Year Accounts Year Ended 31 <sup>st</sup> March 2024 for recommendation for approval by Full Council
39/24	Review Level of General Reserves and Recommend for approval by Full Council
40/24	Moulton Village Hall Trust: Review of End of Year Documentation for recommendation for approval by Full Council
41/24	Robert Eady Trust: Review of End of Year Documentation for recommendation for approval by Full Council
42/24	Approve List of Annual Council Subscriptions. Resolution to Approve
43/24	Appointment of Internal and External Auditors. Recommendation for Approval by Full Council
44/24	<b>Review of:</b> a. Income and Expenditure Account for April 2024 b. Bank Reconciliation Statements April 2024

	Ear Marked Reserves
45/24	Review of Moulton Village Hall Finances April 2024
	a. Moulton Village Hall Receipts and Payments April 2024
	b. Moulton Village Hall Financial Statement April 2024
46/24	Review Community Centre Charges 2025. Resolution to Approve
47/24	Review Quote received for Replacement of Village Centre Oak Bollards. Resolution to Agree Actions.
48/24	Review Cemetery Testing Process. Resolution to Agree Actions.
49/24	Review Manfield Hall Position
50/24	Summary of Greenworks. Resolution to Agree Actions: a. Public Gardens Stream Clearance b. Attenuation Basin Remedial Works c. Treeworks
51/24	Consider Quote for New Dishwasher Main Kitchen. Resolution to Approve.
52/24	Dates of Scheduled Meetings 2024: Tuesday 28 <sup>th</sup> May @ 4pm Monday 24 <sup>th</sup> June @ 4pm Monday 29 <sup>th</sup> July @ 4pm Tuesday 27 <sup>th</sup> August @ 4pm Monday 23 <sup>rd</sup> September @ 4pm Monday 28 <sup>th</sup> October @ 4pm Monday 25 <sup>th</sup> November @ 4pm

J Austin, Executive Officer,



7<sup>th</sup> May 2024