

**MOULTON PARISH COUNCIL
NOTICE OF ANNUAL COUNCIL MEETING**

Issued at the latest by Wednesday 15th May 2024

I hereby summons you to attend a meeting of the Parish Council of the above named Parish on

Tuesday 21st May 2024 7.30pm at Moulton Community Centre

Public and Press are welcome to attend

Executive Officer: Jane Austin

Parish Office, Moulton Community Centre – Sandy Hill, Reedings, Moulton NN3 7AX

Email: info@moultonparishcouncil.org.uk

Website: www.moultonnorthants-pc.gov.uk

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Public Participation: *In accordance with Standing Order 3 (e & f), members of the public and press are invited to address Council about any matter relating to the business to be transacted and any function of the Council. A period of time, not exceeding 30 minutes, will be set aside at the start of the meeting for this purpose.*

Item	Agenda
52/24	Election of Chairman
53/24	Election of Vice Chair
54/24	Conduct a Public Session (Duration and content at Chairman’s discretion)
55/24	Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept.
56/24	Record any Declarations of Interest on subjects included on this agenda: <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.</i>
57/24	Dispensations: <i>To consider written requests for dispensation of DPI.</i>
58/24	Appoint Councillor Responsibilities
59/24	Appoint Committees and Working Groups
60/24	Appoint representatives as appropriate including Police Liaison Representative
61/24	Confirm Governing Instruments to be adhered to
62/24	To obtain consent from councillors to send and receive agendas by electronic means.
63/24	Confirm eligibility to use General Power of Competence
64/24	Accept Minutes of Council Meeting held on 18th April 2024. Resolution to accept and sign
65/24	Update on Previous Agenda Items a. Discuss Commemoration of D Day Anniversary 6 th June
66/24	Councillors Monthly Update -Councillors to report back on actions during the previous month. Resolution to Approve Actions.
67/24	Co-option of New Councillor to fill Vacancy. Resolution to Approve
68/24	Planning Related Matters
	1. Planning Applications -Planning Committee Responses previously submitted to Planning Authority and Responses to be determined at Full Council
	2. Update on Local Plan Consultation. Resolution to Agree Actions
	3. Update on Local Flood Risk Strategy Consultation. Resolution to Agree Actions

69/24	Finance, Administration and Governance Related Matters
	Recommendations from Finance Committee Meeting 14th May 2024
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve
	2. Approval of the Annual Internal Audit Report 2023/24. Resolution to Approve
	3. Approval of Annual Governance and Accountability Return Form 3 year ended 31 st March 2024. Resolution to Approve
	4. Approval of Section 1 Annual Governance Statement, Annual Governance and Accountability Return 2023/24 Part 3. Resolution to Approve
	5. Approval of Section 2 Accounting Statements, Annual Governance and Accountability Return 2023/24 Part 3. Resolution to Approve
	6. Approval of Explanation of Significant Variances. Resolution to Approve
	7. Approve End of Year Accounts Year Ended 31 st March 2024. Resolution to Approve
	8. Approve Level of General Reserves. Resolution to Approve
	9. Approve Asset Register as at 31 st March 2024. Resolution to Approve
	10. Appointment of Internal and External Auditors. Resolution to Approve
	Finance, Administration and Governance Related Matters Continued:
	11. To confirm Ncalc as the Councils Data Protection Officer (DPO)
	12. To confirm GDPR Controller documentation is in order and up to date
	13. To confirm MPC is registered with the Information Commissioners Office (ICO)
	14. Approval and Adoption of Scheme of Delegation Policy. Resolution to Approve and Adopt
70/24	Update From Moulton Football Club. Resolution to Approve Plans.
71/24	Next Meeting Date – 4th June 2024



J Austin, Executive Officer, 15th May 2024.

The following short meetings will take place after the close of the Annual Council Meeting

MOULTON VILLAGE HALL TRUST

Item	Agenda
01/24	Record Attendance, Apologies, Absence
02/24	Accept Minutes of Moulton Village Hall Trust Meeting held on 16 th May 2023
03/24	Progress any Matters arising from previous minutes
04/24	Approve End of Year Accounts for Year Ended 31 st March 2024
05/24	Approve Trustees Annual Report for Charity Commission Year Ended 31 st March 2024
06/24	Any Other Business
07/24	Date of Next Meeting: To be advised

THE ROBERT EADY TRUST

Item	Agenda
01/24	Record Attendance, Apologies, Absence
02/24	Accept Minutes of The Robert Eady Trust Meeting held on 16 th May 2023
03/24	Progress any Matters arising from previous minutes
04/24	Approve End of Year Accounts for Year Ended 31 st March 2024
05/24	Approve Trustees Annual Report for Charity Commission Year Ended 31 st March 2024
06/24	Any other Business
08/24	Date of Next Meeting: To be advised

