

**Moulton Parish Council**

**Minutes of Parish Council Meeting**

**Date:** 2<sup>nd</sup> July 2024    **Time:** 7.30pm

**Location:** Moulton Community Centre

<b>Agenda Item:</b>		
<b>72/24</b>	<b>Conduct a Public Session (Duration and content at Chairman's discretion)</b>	
	Resident from Morning Star Lane attended the meeting to request some attention was given to the attenuation basin and the specification adjusted to improve the area. EO to visit site.	

**Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:**

<b>73/24</b>	Councillors (Parish):	Cllr Aarons (DA), Cllr Swallow (YS), Cllr Fehnert (SF) Cllr Conway (DC), Cllr Hinkson (DH), Cllr Marshall (JM), Cllr Bennett (NB), Cllr Smart (RS), Cllr Ronnie (IR), Cllr Swannell (MS), Cllr White (KW)
	Councillors (West Northants):	Cllr Warren (MW)
	Executive Officer:	Jane Austin
	Other Attendees:	7 members of the public
	<b>Apologies:</b>	Cllr Moss (GM) holiday, Cllr Paul (GP) (previous commitment), Cllr Morrow™ (work commitment)
	<b>Absence:</b>	None

<b>Agenda Item:</b>	<b>Discussion Content:</b>	<b>Action:</b>
<b>74/24</b>	<b>Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:</b>	<b>Action:</b>
	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary. Cllr Ronnie declared a personal interest in agenda item 82/24 Cllr Conway declared an interest in agenda item 82/24	
<b>75/24</b>	<b>Dispensations: To consider written requests for dispensation of DPI</b>	
	None	
<b>76/24</b>	<b>Accept Minutes of Council Meeting held on 21<sup>st</sup> May 2024. Resolution to accept and sign.</b>	<b>Action:</b>
	It was <b>resolved</b> to accept the minutes of the council meeting held on 21 <sup>st</sup> May 2024.	

<b>77/24</b>	<b>Report on Previous Agenda Items</b>	
	65/24 Cllr Aarons laid a small wreath at the Public Gardens Memorial on 6 <sup>th</sup> June 68/24 (2) Response to the Local Plan Consultation has been submitted to West Northants Council. EO to distribute response to all councillors.	
<b>78/24</b>	<b>Councillors Monthly Update -Councillors to report back on actions during the previous month. Resolution to Approve Actions.</b>	
	Cllr Conway updated council on improvements to Moulton Football Club: <ul style="list-style-type: none"> <li>• planning permission had been received for the new stand</li> <li>• EON/Football Association to use MFC as a prototype to improve energy efficiency in sports clubs. First stage will be installation of solar panels saving the club large sums of money each year</li> </ul>	
<b>79/24</b>	<b>Executive Officer Update. Resolution to Approve Actions</b>	
	EO reminded councillors that the open-air production of James and the Giant peach would take place on Sunday 7 <sup>th</sup> July in the Public Gardens.	<b>ALL</b>
<b>80/24</b>	<b>Planning Related Matters:</b>	Action:
	1.Planning Applications -Planning Committee Responses previously submitted to Planning Authority and Responses to be determined at Full Council Appendix 2	
	All councillors have received a copy of Appendix 2 Cllr Marshall reported that Cllr Moss had visited a resident who wished to use part of parish council owned land to create an accessway. Planning application awaited. The EO had spoken to Overstone Parish Council regarding the recent advertising for a new David Lloyd gym at Overstone Leys. OPC confirmed that it was a proposal for the local centre area and had informed David Lloyd that the proposal was not acceptable in place of mixed facilities.	
	2. Approval of Planning Application Checklist. Resolution to Approve	
	It was <b>resolved</b> to approve the use of the Planning Application Checklist.	
<b>81/24</b>	<b>Finance, Administration and Governance Related Matters</b>	Action:
	<b>1. Approve Payments as Listed in Appendix 1. Resolution to Approve</b>	
	It was <b>resolved</b> to approve the payments as listed in Appendix 1.	
	<b>2. Consider Changes to Finance Committee Terms of Reference. Resolution to Approve.</b>	
	It was <b>resolved</b> to approve the amendment to the Finance Committee Terms of Reference.	<b>EO</b>
	<b>3. Consider transfer of CILS monies to CIO. Resolution to Approve.</b>	
	It was <b>resolved</b> to transfer £30,000 to Moulton Community CIO.	<b>EO</b>
	<b>4. Update on Manfield Hall. Resolution to Agree Actions.</b>	
	It was <b>resolved</b> to instruct a schedule of dilapidations for Manfield Hall.	<b>EO</b>
	<b>Finance, Administration and Governance Related Matters Continued:</b>	
	<b>5. Quarterly Update of Business Plan. Resolution to Agree Amends (if any)</b>	
	It was <b>resolved</b> to agree and approve the amends to the Business Plan.	<b>EO</b>
	<b>6. Update on Community Governance Review. Resolution to Agree Actions</b>	
	It was <b>resolved</b> to resubmit and update the response re: Moulton Leys. It was <b>resolved</b> to support the boundary change with Pitsford parish. It was <b>resolved</b> to object to the boundary change with Boughton parish.	<b>EO</b>
	<b>7. Discuss Councillor Training Framework. Resolution to Agree Actions</b>	
	It was <b>resolved</b> for the EO to circulate the Councillor training Framework and for councillors to attend training courses as recommended in the Framework	<b>EO</b>
	<b>8. Update on Gig in the Gardens. Resolution to Agree Actions</b>	
	The EO confirmed that tickets were now on sale to Moulton residents and any remaining tickets would be available for general sale on 3 <sup>rd</sup> August.	
<b>82/24</b>	<b>Discuss Potential Loss of Before/After School Service Provision. Resolution to Agree Actions</b>	
	With the full agreement of council this agenda item was discussed after agenda item	

	<p>76/24. Will the full agreement of council Cllr Aarons suspended Standing Orders and allowed members of the public to contribute to the debate. Picnics Before/After School Club needs premises to host the service. Have been based at Moulton Football Club for 12 months but this arrangement is coming to an end next month owing to safeguarding concerns. Representative from WNC confirmed that safeguarding children needs to be priority. Various options, including the Village Hall have been investigated but no suitable alternative available. It was <b>resolved</b> for the EO to undertake a survey of existing provision and capacity of other providers in the village and assess demand.</p>	<b>EO</b>
<b>83/24</b>	Next Meeting Date – <b>Tuesday 3<sup>rd</sup> September 2024</b>	

**Meeting Closed at 9.02pm Copies to:** Parish Councillors (14), West Northants Councillors (3),

**Chairman's Acceptance Signature.....Date.....**

### Appendix 1 July Payments

<b>Supplier</b>	<b>Invoice Details</b>	<b>Payment Amount (£ net)</b>
PAC Ltd	GITG wristbands (paid to CW as expense)	£215.00
Yellow Bourbon Coffee Roasters	Café coffee (x 2)	£326.00
Yellow Bourbon Coffee Roasters	Café coffee	£186.80
Waterdene	Café stock (x 2 invoices)	£252.39
Eon	Street lighting maintenance Q1 24/25	£49.50
Stannah	Annual lift contract	£404.88
Ashby Computers	Microsoft 365 charges & 1TB cloud backup (June charges) and laptop (x 2 invoices)	£900.09
MO Sounds Ltd	x 4 removal of property (x 3 to be recharged)	£220.00
Initial Washroom Hygiene	Toilet hygiene bins, nappy bins and air freshener	£64.61
Jurang	Cleaning tablets (x 2 invoices)	£83.76
West Northamptonshire Council	Additional rates for 23/24	£489.11
John Bland	Prune x 2 cherry trees - Manor Road	£780.00
Fitness Without Boundaries	Emergency First Aid Courses	£960.00
AES Control Systems	Service contract	£1,220.00
Codner Creative	Public Gardens lock/unlock - June 2024	£150.00
Prestige Landscapes	Greenworks and village maintenance monthly charge (June 2024), cemetery painting and Lunchfield tree works	£6,389.06

## Appendix 2 Planning Applications

Application Details		Planning Committee Response
Application No.	<a href="#">2024/2560/FULL</a>	Molly Finch 14/06/24 No Objections
Proposal	Extension to side and hardstanding to front	
Location	16 Carey Close Moulton NN3 7SN	
Application No.	<a href="#">2024/2736/FULL</a>	Afiya Banu 21/06/24 Recommend Approval
Proposal	First Floor rear roof extension	
Location	41 Ryland Road, Moulton, NN3 7RE	
Application No.	<a href="#">2024/2835/FULL</a>	Molly Finch 01/07/24 Recommend Approval
Proposal	Alterations to the garage, demolition of conservatory and construction of single storey rear gazebo	
Location	8 Church Hill Moulton NN3 7SW	
Application No.	<a href="#">2024/3027/TCA</a>	Michael Venton 11/07/24
Proposal	FELL 1 X LAWSON CYPRESS AND 1 X LEYLANDI HEDGE	
Location	8 Church Hill Moulton NN3 7SW	