

Finance Committee
MINUTES OF MEETING

Date: Monday 28th October 2024 @ 4.00pm **Venue:** Moulton Community Centre

The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £5,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.

84/24 Conduct a Public Session (Duration and content at Chairman's discretion)

None Required

85/24 Record Attendance, Apologies, Absence

Councillors (Parish): Cllr Fehnert (SF), Cllr Aarons (DA), Cllr Swallow (YS), Cllr Paul (GP),

Public: None

Apologies: Cllr Moss (GM) family commitment

86/24 Record any Declarations of Interest on subjects included on this agenda

Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

None

87/24 Accept Minutes of Finance Committee Meeting held on 27th August 2024

It was **resolved** to accept the minutes of the Finance Committee held on 27th August 2024.

88/24 Report on Previous Agenda Items

80/24 The EO confirmed that the greenworks contract and specification had been completed and was out for tender to be returned by Friday 22nd November

89/24 Review of Moulton Village Hall Finances August and September 2024:

- a. Income and Expenditure Accounts for August and September 2024
- b. Bank Reconciliation Statements August and September 2024
- c. Ear Marked Reserves August and September 2024

All councillors have received a copy of the following information:
Income and Expenditure Accounts for August and September 2024
Bank Reconciliation Statements for August and September 2024
Ear Marked Reserves for August and September 2024

Cllr Paul carried out the Quarterly Internal Review for Quarter 2 on October 1st

90/24 Review of Moulton Village Hall Finances August and September 2024

- a) Moulton Village Hall Receipts and Payments August and September 2024

b) Moulton Village Hall Financial Statement August and September 2024

All councillors have received a copy of the following Documents:

- Moulton Village Hall Trust Receipts and Payments Summary for August and September 2024
- Moulton Village Hall Trust Financial Statements for August and September 2024

It was **resolved** to approve Moulton Village Hall Receipts and Payments August and September 2024

It was **resolved** to approve Moulton Village Hall Financial Statement August and September 2024

91/24 Consider Quotes for Tree Works. Resolution to Agree and Approve.

It was **resolved** to accept the quotes for tree works

92/24 Consider Quote for Remedial Works to Cemetery. Resolution to Agree and Approve Quote

It was **resolved** to accept the quote for remedial works to cemetery headstones.

93/24 Consider Parish Mowing S 136 Agreement. Resolution to Recommend to Full Council.

It was **resolved** to recommend approval of S136 agreement to full council.

94/24 Consider Two Grant Applications

It was **resolved** to award £500 to Moulton Church and £150 to Fitness Without Boundaries.

95/24 Review Robert Eady Trust Advice. Resolution to Recommend Actions to Full Council.

The EO outlined the advice given and it was agreed to recommend to full council that a Trustee Resolution clause be drawn up.

96/24 Review Manfield Hall Advice. Resolution to Recommend Actions to Full Council

It was noted that a S146 notice had been served on the tenants of Manfield Hall and three months has been given for the repairs to be undertaken. EO to obtain update for next weeks council meeting.

97/24 Review High Interest Account for S106 monies and credit/debit card arrangements. Resolution to Approve Actions

It was **resolved** for Cllr Fehnert to assist in researching suitable high interest deposit accounts for S106 monies.

98/24 Overview of New Equalities Act Legislation and Financial Implications for Councils. Resolution to Recommend Actions to Full Council

It was **resolved** to obtain an Employee booklet from the Ncalc recommended HR advisor which includes the latest legislation. All councillors to receive training prior to a full council meeting.

99/24 Discuss Website, Social Media and Moulton Scene. Resolution to Approve Recommend Actions to Full Council

The EO reported that the CIO website was progressing and further changes would be made to the council website and social media pages. The Moulton Scene will be revamped to mirror the social media and include more council business. It was **resolved** to contract onefoursix for six months to assist with the overall strategy.

100/24 Note Ncalc Budgeting Information and 2025/26 Budgeting Timetable

The budgeting information provided by Ncalc was noted. The EO confirmed that the first draft budget would be available for the November 25th Finance Committee Meeting.

101/24 Review Electricity Contract. Resolution to Agree New Contract

It was **resolved** for the electricity contract to remain with Eon.

It was **resolved** to investigate installing a battery pack for the solar panels.

102/24 Annual Parish Pricing Review

a. Cemetery Table of Fees

It was **resolved** to recommend the price increase to full council.

b. Moulton Community Centre Hall Hire Fees

It was **resolved** to recommend the price increase to full council. EO to double check small hall and combined large/small hall prices before council meeting.

c. Moulton Village Hall Hire Fees

It was **resolved** to recommend the price increase to full council.

It was **resolved** to add a late payment clause onto invoices as per Govt guidance.

EXCLUSION OF PRESS AND PUBLIC

It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.

With the agreement of the Finance Committee the following element of 102/24 b was discussed in the closed session:

Hall Hire

It was **resolved** to delegate powers to the Chair of Finance and EO to meet with the hall hirer, explain the situation and determine a way forward.

103/24 Update on Staffing Structure

1. It was **resolved** to recommend this action to full council.

2. It was **resolved** to recommend this action to full council.

104/24 Dates of Scheduled Meetings 2024/2025:

Dates of Scheduled Meetings 2024:

Monday 25th November @ 4pm

Dates of Scheduled meetings 2025 Wantage Room

Monday 6th January @ 4pm

Monday 27th January @ 4pm

Monday 24th February @ 4pm

Monday 24th March @ 4pm

Monday 12th May @ 4pm

Monday 23rd June @ 4pm

Tuesday 26th August @ 4pm

Monday 29th September @ 4pm
Monday 27th October @ 4pm
Monday 24th November @ 4pm

Meeting Closed at 5.45pm

Chairman's Acceptance Signature..... Date.....