

**Moulton Parish Council**

**Minutes of Parish Council Meeting**

**Date:** 3<sup>rd</sup> September 2024    **Time:** 7.30pm

**Location:** Moulton Community Centre

<b>Agenda Item:</b>		
<b>84/24</b>	<b>Conduct a Public Session (Duration and content at Chairman's discretion)</b>	
	None required	

**Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept:**

<b>85/24</b>	Councillors (Parish):	Cllr Aarons (DA), Cllr Swallow (YS), Cllr Fehnert (SF) Cllr Conway (DC), Cllr Hinkson (DH), Cllr Bennett (NB), Cllr Smart (RS), Cllr Swannell (MS), Cllr Moss (GM), Cllr Paul (GP),
	Councillors (West Northants):	Cllr Warren (MW), Cllr Cribbin (DC)
	Executive Officer:	Jane Austin
	Other Attendees:	1 resident Moulton Leys
	<b>Apologies:</b>	Cllr White (KW) holiday, Cllr Ronnie (IR) family commitments
	<b>Absence:</b>	Cllr Morrow (TM), Cllr Marshall (JM),

<b>Agenda Item:</b>	<b>Discussion Content:</b>	<b>Action:</b>
<b>86/24</b>	<b>Record any Declarations of Interest on subjects included on this agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate:</b>	Action:
	Cllr Aarons reminded councillors of their duty to declare an interest on agenda items if necessary.	
<b>87/24</b>	<b>Dispensations: To consider written requests for dispensation of DPI</b>	
	None	
<b>88/24</b>	<b>Accept Minutes of Council Meeting held on 2<sup>nd</sup> July 2024. Resolution to accept and sign.</b>	Action:
	It was <b>resolved</b> to accept the minutes of the council meeting held on 2 <sup>nd</sup> July 2024.	
<b>89/24</b>	<b>Report on Previous Agenda Items</b>	
	None	
<b>90/24</b>	<b>Councillors Monthly Update -Councillors to report back on actions during the previous</b>	

	<b>month. Resolution to Approve Actions.</b>	
	No Reports	
<b>91/24</b>	<b>Executive Officer Update. Resolution to Approve Actions</b>	
	The EO reported back on a successful Gig in the Gardens. It was <b>resolved</b> to hold the event in 2025.	<b>EO</b>
	With the agreement of council, Cllr Aarons suspended Standing Orders. A resident from Moulton Leys asked council to confirm if there were plans to build 2000 houses on a field behind Lowick Court. Cllr Aarons confirmed that this was not the case. Standing Orders resumed. Resident left the meeting.	
<b>92/24</b>	<b>Planning Related Matters:</b>	Action:
	1.Planning Applications -Planning Committee Responses previously submitted to Planning Authority and Responses to be determined at Full Council Appendix 2	
	All councillors have received a copy of Appendix 2 It was <b>resolved</b> to submit the following comments to the Planning Authority: <b>2024/2736/FULL</b> Recommend Approval <b>2024/3519/FULL</b> Recommend Approval <b>2024/3745/FULL</b> – Recommend Refusal stating that light zone E2 should be applied not E3 as requested. E3 is to be used in urban areas not semi rural. Cllr Warren updated council on Mulberry Homes application and issues with the new school on Thorpeville.	<b>EO</b>
	2. Local Transport Plan Consultation	
	It was <b>resolved</b> for the Planning Committee to respond and submit comments by 17 <sup>th</sup> October.	<b>GM</b>
<b>93/24</b>	<b>Finance, Administration and Governance Related Matters</b>	Action:
	<b>1. Approve Payments as Listed in Appendix 1. Resolution to Approve</b>	
	It was <b>resolved</b> to approve the payments as listed in Appendix 1.	<b>EO</b>
	<b>2. Approve and Adopt New Financial Regulations Resolution to Approve.</b>	
	It was <b>resolved</b> to approve and adopt the new Financial Regulations.	<b>EO</b>
	<b>3. Approve New Greenworks Specification. Resolution to Approve.</b>	
	It was <b>resolved</b> to approve the new greenworks specification, prepare a tender document for the new contract and advertises the tender as detailed in Standing Orders and Financial Regulations.	<b>EO</b>
	<b>4. Approve and Accept External Audit Report. Resolution to Approve and Accept.</b>	
	It was <b>resolved</b> to approve and accept External Audit Report.	<b>EO</b>
	<b>Finance, Administration and Governance Related Matters Continued:</b>	
	<b>5. Update on Community Governance Review.</b> Cllr Cribbin updated council on the Democracy and Standards Committee recommendations for the Community Governance review which will receive final approval on 26 <sup>th</sup> September: Moulton Leys – status quo to remain. Boughton request to amend boundary – not supported Pitsford/Moulton request to amend boundary - supported	
	<b>EXCLUSION OF PRESS AND PUBLIC</b> <i>It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.</i>	<b>EO</b>
<b>94/24</b>	Discuss Proposals from WNC No discussion undertaken. Item to be placed on agenda for October 1 <sup>st</sup> council meeting.	
<b>95/24</b>	Next Meeting Date – <b>Tuesday 1<sup>st</sup> October 2024</b>	

**Meeting Closed at 8.15pm Copies to:** Parish Councillors (14), West Northants Councillors (3),

Chairman's Acceptance Signature.....Date.....

### Appendix 1 September Payments

CS2 Chartered Surveyors	Manfield Hall professional fees	£2,744.00
Grants Online Ltd	12 month subscription to Grants Online	£125.00
One to One Engravers	Screw mounted plaque	£150.00
Royal Mail	Moulton Scene deliveries	£686.60
K&J Hird Ltd	MCC outside window clean	£54.00
Skyline Taxis	Community Transport Scheme travel	£17.27
Yellow Bourbon Coffee Roasters	Café coffee	£197.80
Chris Chapman	x 5 invoices (fit new village bollards, tree bench installation, repairs to swing, repair MCC fence, repair Crowfields gate post)	£1,305.00
Jurang	Cleaning tablets	£25.78
The Little Bakery of Happiness	Café cakes	£163.90
Waterdene	Café stock (x 6 invoices/x 1 credit)	£763.55
Onefoursix	Moulton Scene design/print/package	£5,295.00
Initial Washroom Hygiene	Toilet hygiene bins, nappy bins and air freshener	£62.93
Complete	x 2 invoices (stationery, cleaning materials and postage)	£293.19
Ashby Computers	Microsoft 365 charges & 1TB cloud backup (August charges)	£210.75
Glasdon	Trimline bin and Topsy Jubilee bin	£597.18
Codner Creative	Public Gardens lock/unlock - August 2024	£155.00
PKF Littlejohn LLP	AGAR 23/24 fees	£2,100.00
Prestige Landscapes	Greenworks and village maintenance monthly charge (August 2024), removal of barbed wire and treat/stain bollards	£7,233.55
MO Sounds Ltd	Gig in the Gardens event fees	£12,640.00
Moulton Stone	Rebuilding of drystone wall at Busby's Meadow	£3,200.00
IGM	Annual service to MCC automatic doors	£195.00

### Appendix 2 Planning Applications

Application Details		Planning Committee Response
Application No.	<a href="#">2024/3027/TCA</a>	Michael Venton
Proposal	FELL 1 X LAWSON CYPRESS AND 1 X LEYLANDI HEDGE	11/07/24 No Comments
Location	8 Church Hill Moulton NN3 7SW	

Application No. Proposal	<a href="#">2024/3348/TPO</a> CROWN REDUCTION TO 2 X CHERRY TREES. REMOVAL OF 1 X DYING CHERRY TREE	Michael Venton 31/07/24 No Comments
Location	THE HOLLIES MOULTON NN3 7XW	
Application No. Proposal	<a href="#">2024/3358/FULL</a> Demolition of existing garage, construction of annexe to side and rear elevations, infill of existing porch to form utility, loft conversion including dormers to front and rear elevation, existing chimney raised, flue pipe added, hedge removed and close boarded fence added	Afiya Banu 02/08/24 No Comments
Location	Thornfield, 57 Overstone Road, Moulton, NN3 7UU	
Application No. Proposal	<a href="#">2024/3396/TPO</a> INTENDED TREE WORK INCLUDES: CROWN WORK TO 1 X DAWN REDWOOD (TPO DA339-T2)	Michael Venton 05/08/24 No Comments
Location	WEST STREET MOULTON NN3 7RR	
Application No. Proposal	<a href="#">2024/3582/FULL</a> Front, side and rear extensions and loft conversion	Nathan Healey 20/08/24 No Comments
Location	Thornbank 46 Thorpeville Moulton NN3 7TR	
Application No. Proposal	<a href="#">2024/2736/FULL</a> Construction of front and rear Flat roof dormers	Afiya Banu 22/08/24 No Comments
Location	41 Ryland Road, Moulton, NN3 7RE	
Application No. Proposal	<a href="#">2024/3519/FULL</a> Proposed laundrette installation	Molly Finch 02/09/24
Location	Moulton And District Co- operative Society Stocks Hill Moulton NN3 7TB	
Application No. Proposal	<a href="#">2024/3745/FULL</a> Installation of a new LED floodlighting system to an existing multi use games area at	Molly Finch 06/09/24
Location	Northampton School for Boys Northampton School Thorpeville Moulton NN3 7TR	

Application No. Proposal	<a href="#">2024/3967/S73</a> Variation of condition 2 of approved planning permission 2023/6071/FULL [Proposed two storey front extension and single storey rear extension to existing Football Clubhouse] to Change roof structure from pitched to a flat roof with two lanterns	Sunny Bains 18/09/24
Location	Moulton Football Club, Brunting Road, Moulton, NN3 7QF	