

**Finance Committee**  
**MINUTES OF MEETING**

**Date:** Monday 27<sup>th</sup> November 2023 @ 4.00pm      **Venue:** Moulton Community Centre

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*The Finance Committee exercises responsibility to work with the RFO in the management of the Council's financial resources and to consider and recommend strategy and action on policy and operational matters concerned with Council's finances, property and resources. The Finance Committee has delegated powers to spend up to £2,000. Any amount over that value will be reported to the Full Parish Council meeting for full council approval.*

**116/23 Conduct a Public Session (Duration and content at Chairman's discretion)**

None Required

**117/23 Record Attendance, Apologies, Absence**

Councillors (Parish):      Cllr Paul (GP), Cllr Fehnert (SF), Cllr Aarons (DA), Cllr Moss (GM), Cllr Swallow (YS)

**Public:**            None

**Apologies:**      None

**118/23 Record any Declarations of Interest on subjects included on this agenda**

*Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.*

None

**119/23 Accept Minutes of Finance Committee Meeting held on 25<sup>th</sup> September 2023**

It was **resolved** to accept the minutes of the Finance Committee held on 25<sup>th</sup> September 2023.

**120/23 Report on Previous Agenda Items**

The EO confirmed that the parish and cemetery signage was complete. Busbys Meadow and Crowfields Common information boards to be installed early December.

**121/23 Review December Exception Payments**

A quote has been received for replacing a boundary fence in the Public Gardens. It was **resolved** to obtain a further quote and delegate powers to the EO to determine which contractor to use and progress the works.

**122/23 Review of:**

- a. Income and Expenditure Accounts for September and October 2023
- b. Bank Reconciliation Statements September and October 2023
- c. Ear Marked Reserves

All councillors had received a copy of the following information including an explanation of variances from budget code:

Detailed Income and Expenditure Account for September and October and Budget Discrepancy Document for September and October 2023

Bank Reconciliation Statements for September and October 2023

Ear Marked Reserves year for September and October 2023

**123/23 Review of Moulton Village Hall Finances September and October 2023**

- a) Moulton Village Hall Receipts and Payments September and October 2023
- b) Moulton Village Hall Financial Statements September and October 2023

All councillors have received a copy of the following Documents:

- Moulton Village Hall Trust Receipts and Payments Summary year for September and October 2023
- Moulton Village Hall Trust Financial Statements for September and October 2023

**124/23 Review Parish Pricing Schedule. Resolution to Recommend Approval by Full Council**

It was **resolved** to recommend the revised cemetery pricing schedule for approval by full council.

**125/23 Review Draft Budget and Draft Precept Request. Resolution to Recommend Approval by Full Council.**

The final Council Tax Base for 2024/25 will be available on 6<sup>th</sup> December and minor adjustments need to be made following the Autumn Statement.

It was **resolved** to recommend the draft budget and draft precept request (2024/25) in principle for full council approval.

**126/23 Review Play Equipment Annual Inspection Reports. Resolution to Recommend Works to be Undertaken by Full Council**

It was **resolved** to recommend to full council that safety surface on the Forester Road site be installed.

**127/23 Date of Scheduled Meetings 2024:**

Tuesday 2<sup>nd</sup> January @ 4pm, Monday 29<sup>th</sup> January @ 4pm,  
Monday 26<sup>th</sup> February @ 4pm, Monday 25<sup>th</sup> March @ 4pm  
Monday 13<sup>th</sup> May @ 4pm, Tuesday 28<sup>th</sup> May @ 4pm  
Monday 24<sup>th</sup> June @ 4pm, Monday 29<sup>th</sup> July @ 4pm  
Tuesday 27<sup>th</sup> August @ 4pm, Monday 23<sup>rd</sup> September @ 4pm  
Monday 28<sup>th</sup> October @ 4pm, Monday 25<sup>th</sup> November @ 4pm

Meeting Closed at 4.25pm

**Chairman's Acceptance Signature..... Date.....**