

**MOULTON PARISH COUNCIL
NOTICE OF PARISH COUNCIL MEETING**

Issued at the latest by Wednesday 30th August 2023

I hereby summons you to attend a meeting of the Parish Council of the above named Parish on
Tuesday 5th September 2023 7.15pm at Moulton Community Centre

Public and Press are welcome to attend

Executive Officer: Jane Austin

Parish Office, Moulton Community Centre – Sandy Hill, Reedings, Moulton NN3 7AX

Email: info@moultonparishcouncil.org.uk

Website: www.moultonnorthants-pc.gov.uk

Tel: 01604 642202

Item	Agenda
95/23	Conduct a Public Session (Duration and content at Chairman's discretion)
96/23	Record Attendance, Absence and Apologies from councillors not in attendance. Resolution to accept.
97/23	Record any Declarations of Interest on subjects included on this agenda: <i>Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.</i>
98/23	Dispensations: <i>To consider written requests for dispensation of DPI.</i>
99/23	Accept Minutes of Council Meeting held on 4 th July 2023. Resolution to accept and sign
100/23	Report on Previous Agenda Items
101/23	Councillors Monthly Update -Councillors to report back on actions during the previous month
102/23	Executive Officer Update. Resolution to Agree Actions
103/23	Planning Related Matters
	1. Planning Applications -Planning Committee Responses previously submitted to Planning Authority (Appendix 2)
	2. Update on Mulberry Homes Planning Application
104/23	Finance, Administration and Governance Related Matters
	Recommendations from Finance Committee Meeting held on 29th August
	1. Approve Payments as Listed in Appendix 1. Resolution to Approve
	2. Approve and Accept External Audit Report. Resolution to Approve and Accept.
	3. Discuss Valuation of Land and Buildings. Resolution to Accept Recommendation from Finance Committee
	4. Discuss Quotes for Play Area Resurfacing. Resolution to Accept Recommendation from Finance Committee
	5. Discuss S106 Monies Moulton Football Club. Resolution to Accept Recommendation from Finance Committee
	6. Resolution to Accept Recommendation from the Finance Committee and Approve and Adopt the following New Council Policies and Documents: <ul style="list-style-type: none"> • Accessibility Audit Template • Business Continuity Plan • Human Resources Policy • Internet Banking Policy • Investment Policy • Open and Green Spaces Audit • Pension Policy • Play Area Improvement Plan • Procurement Policy

	7. Review and Discuss Quote Received to improve accessibility to Crowfields Common. Resolution to approve actions.
	8. Amendments to Business Plan to include Capital Revenue three year Forecast. Resolution to Accept Recommendation from Finance Committee
	Finance, Administration and Governance Related Matters Continued:
	9. Approve and Adopt the following Council Policies and Documents. Resolution to Approve and Adopt: <ul style="list-style-type: none"> • Asbestos Risk Register • Councillor Officer Protocol • Councillors Training Policy • Emergency Plan Major/Minor (updated only) • Health and Safety Policy (updated only) • Inclement Weather Risk Assessment • GDPR Controller Documentation Controller • Staff Training Policy • Website Management
	10. Local Council Award Scheme Quality Gold Application. Resolution to Confirm that Council meets all requirements for the Foundation/Quality awards and that all documentation and information is in place for the Quality Gold award and if applicable, is published.
	11. Employee Contracts. Resolution to Confirm that all council staff are employed under an appropriate contract.
	12. Community Governance Review Update.
	13. Discuss Advertising Banners at Barlow Lane. Resolution to Approve Actions
	14. Councillor to be Nominated to become Police Liaison Representative. Resolution to Appoint
	15. Appoint representative to attend the NCALC AGM on Saturday 7 th October. Resolution to Appoint.
	16. Feedback on Gig In The Gardens and Use of Public Gardens for Events. Resolution to approve actions as required.
105/23	Discuss D Day -80 th Anniversary Plans Thursday 6 th June 2024
	<u>EXCLUSION OF PRESS AND PUBLIC</u> <i>It is recommended that in view of the confidential nature of the following items, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.</i>
106/23	a. Discuss Current and Proposed Staffing Structure. b. Discuss Vespaccino Lease Agreement Resolution to Accept Recommendations from the Finance Committee
107/23	Next Meeting Date – Tuesday 3rd October 2023 Dates of Scheduled Full Council Meetings 2024: Tuesday January 9 th , Tuesday February 6 th , Tuesday March 5 th Tuesday April 2 nd , Tuesday May 21 st Annual Council Meeting and Annual Parish Meeting, Tuesday June 4 th , Tuesday July 2 nd , Tuesday September 3 rd Tuesday October 1 st , Tuesday November 5 th , Tuesday December 3 rd August – no meeting unless required



J Austin, Executive Officer, 30th August 2023